URJ GREENE FAMILY CAMP PRE INTERVIEW SHEET

STEPS TO YOUR EMPLOYMENT

- 1. COMPLETE THE ONLINE APPLICATION
- APPLICATIONS ARE ACCEPTED ON A ROLLING BASIS UNTIL STAFFING NEEDS ARE MET
- 2. SCHEDULE YOUR INTERVIEW
- 3. RECEIVE OFFER/DECLINATION (USUALLY WITHIN 1-3 WEEKS POST-INTERVIEW)
- 4-ACCEPT POSITION VIA CONTRACT AND COMPLETE HIRING AND PAYROLL FORMS
- 5. COMPLETE FORMS IN YOUR STAFF PORTAL INCLUDING MEDICAL FORMS & INFORMATION ABOUT YOU.

IMPORTANT CAMP POLICIES

GREENE FAMILY CAMP IS A NON-SMOKING FACILITY. WE BELIEVE WE HAVE A RESPONSIBILITY TO OUR ENTIRE COMMUNITY TO ELIMINATE SMOKING FROM OUR FACILITY AND TO STRICTLY ENFORCE THE POLICY AS IT IS STATED IN OUR APPLICATION AND CONTRACT DOCUMENTS. THIS INCLUDES CIGARETTES, VAPING, AND/OR THE USE OF E-CIGARETTES.

GREENE FAMILY CAMP IS A SCREEN-FREE ENVIRONMENT, MEANING THAT CAMP IS ABOUT THE PEOPLE AND THE EXPERIENCES THEY CREATE FOR THEMSELVES AND SHARE WITH OTHERS THROUGHOUT THE SUMMER. CAMPERS ARE NOT PERMITTED TO BRING ELECTRONIC DEVICES WITH SCREENS (CELL PHONES, SMART PHONES, TOUCH-SCREEN IPODS/MP3 PLAYERS, LAPTOPS, ETC.) THIS MEANS THAT STAFF ARE NOT TO USE PHONES AND OTHER DEVICES IN PROGRAM AREAS OR LIVING AREAS, EVEN WHEN CAMPERS ARE NOT PRESENT. BE PREPARED FOR OUR LEADERS TO EXPECT YOUR COOPERATION WITH ALL OF THE GUIDELINES ASSOCIATED WITH THIS POLICY AT CAMP.

ADDITIONAL POLICIES CAN BE FOUND IN THE STAFF MANUAL, WHICH ALL HIRED STAFF RECEIVE. IF YOU ARE INTERESTED IN REVIEWING THIS DOCUMENT, PLEASE FEEL FREE TO EMAIL MCKENZIE SIGLE AT MSIGLE@URJ.ORG.



